**ROTHERHAM MOTOR CLUB**

**CONSTITUTION and RULES**

1. **TITLE**

The name of the club shall be ROTHERHAM MOTOR CLUB, hereafter referred to as the "club"

1. **OBJECTIVES**
   1. To further interest in motoring and motor-sport in general.
   2. To promote motor competitions in accordance with the requirements of the Motor Sports Association (MSA).
   3. To arrange visits, social and other events.
   4. To give members such benefits and privileges as it may be possible to arrange.
   5. To provide members with information, advice and assistance on matters connected with motor-sport
   6. To liaise with local associations with regard to laws and regulations affecting motoring vehicles.
2. **GUARANTEE**
   1. Every member of the club undertakes to contribute to the assets of the club in the event of it being wound up, whilst a member or within one year thereafter for the payment of any debts or liabilities of the club.
   2. This amount will be decided by the committee and will in no case exceed one pound.
3. **CONSTITUTION**
   1. Persons of less than 18 yrs of age will be eligible to apply for Club Junior membership but shall not be entitled to a vote on club matters.
   2. Persons of not less than 18 yrs of age will be eligible to apply for Ordinary Club membership and shall be entitled to a vote on club matters.
   3. The committee may, at their absolute discretion, decline an application for Club membership from a person whom it deems unsuitable for membership and shall not be required to specify their reasoning to the applicant.
4. **MANAGEMENT**

The authority and responsibility for the Club shall be vested in the Committee, who, in addition to the powers conferred on them by these rules may exercise all powers to achieve the objectives of the Club, other than those expressly required to be done by the Club in General Meeting.

1. **ELECTION OF OFFICIALS AND COMMITTEE**
2. Persons under the age of 18 may not be elected as Officers or Members of the Committee.
3. The President, Vice-President(s), Chairman, Secretary, Treasurer, Auditor and Child Protection Officer will be elected at the Annual General Meeting and, subject to termination of office by resignation or otherwise, will remain in office until successors are appointed.
4. The committee will consist of a minimum of 5 and a maximum of 10 who shall be elected at the AGM.
5. **THE COMMITTEE, MEETINGS, ABSENCE AND VOTING**
6. Four members of the committee form a quorum.
7. The committee may appoint a Sub-Committee to act on its behalf in respect of any matter specifically referred to.
8. The committee will meet monthly, this may be varied as under;
   * 1. By direction of the Chairman.
     2. At the discretion of the majority of the Committee.
     3. By a written request signed by at least three Committee members and accompanied by an agenda.
9. Any committee member who is absent from three consecutive Committee Meetings without an apology will be taken to have resigned from the Committee.
10. Their place may be filled at the discretion of the Committee.
11. Each Committee Member present may exercise one vote only.
12. The Chairman, in addition to his normal vote, shall exercise a casting vote.
13. The voting may be in secret if requested by at least one Committee Member.
14. **DUTIES OF THE SECRETARY**
15. It shall be the duty of the Secretary to attend in person or by deputy as many meetings as possible of the Club and all meetings of the Committee, and to take minutes of the proceedings.
16. Such minutes shall be recorded in a written format to be presented at the next Committee Meeting for confirmation.
17. **BANKING**
18. All monies of the Club will be banked by the Treasurer in the name of the Club.
19. No disbursements shall be made there-from except as authorised by the Committee.
20. Signatures will be any two of three persons as shall be authorised by the Committee.
21. The three persons currently authorised are the Club Chairman, secretary and treasurer
22. **MEMBERSHIP**

The Club shall offer the following classes of Club membership:-

1. Ordinary Membership... single membership at a fixed rate as agreed at the AGM. Min age 18yrs.
2. Joint Membership... up to four members of same family as agreed at the AGM. Min age 18yrs.
3. Junior Membership... single rate membership at a fixed rate as agreed at the AGM. Max age 17yrs.
4. **SUBSCRIPTIONS**

The due date for the payment of Subscriptions shall be the date of that years AGM.

1. **NON-PAYMENT**
2. At the discretion of the Committee, any member of the Club who has not paid their subscription within one month of the due date may be taken off the register.
3. No points for participation in Club activities may be scored before that year's subscription has been paid.
4. **EXPULSION OF MEMBERS**

Should the Committee deem it to be in the interests of the Club, the Committee may terminate the membership of the member without any refund of that person's membership fee and shall not be required to specify their reasoning for expulsion.

1. **USE OF CLUB NAME AND ADDRESS**

The name and address of the Club shall not be given out by any member for their own address in connection with any trade, advertising or business purpose or in connection with any legal proceedings.

1. **THE ANNUAL GENERAL MEETING (AGM)**

The AGM of the Club shall be held each year in January or February at a time and date fixed by the Committee. The AGM SHALL:-

1. Receive the Chairman's report for the year.
2. Receive from the Treasurer a full statement of accounts duly audited showing income and expenditure for the previous year.
3. Elect the President, Vice President(s), Chairman, Secretary, Treasurer, Auditor and Child Protection Officer of the Club.
4. Elect the Committee.
5. Decide on any proposals duly submitted to the meetings.
6. **EXTRAORDINARY GENERAL MEETING (EGM)**
7. An EGM may be convened by direction of the Committee, or by a signed request to the Secretary by six members stating the business for which the meeting is required.
8. If the meeting is not convened within 30 days, the six members may convene such a meeting.
9. Fifteen members will form a quorum at such meetings.
10. **RIGHT TO BE PRESENT**

No person to take part in any General Meeting of the Club who is not a fully paid up member of the Club.

1. **18 VOTING**
2. Every person with the right to be present may exercise one vote.
3. The Chairman in addition to his normal vote shall exercise a casting vote.
4. Voting will be by a show of hands and a majority vote will decide a resolution.
5. **ALTERATIONS OF THE RULES**

Any rules may be altered by a General Meeting.

Club Championship rules will be formulated and dealt with by the Committee.

1. **DISSOLUTION**

The Club may be dissolved by an Extraordinary General Meeting convened by direction of the Committee or on a requisition signed by twenty five members.

If the resolution of dissolution is duly passed, the Committee shall forthwith liquidate the affairs of the Club.

If there are any surplus assets, these shall be disposed of at the discretion of the Committee.

1. **OBSERVANCE AND INTERPRETATION OF RULES**

Every member binds themselves to abide by the rules of the Club and also to any modification therefore made to such rules and also accepts, as final and binding, the decision of the Committee in all cases of dispute and disagreement as to the interpretation of the rules.

1. **APPOINTMENT OF AN AUDITOR**

An Auditor will be appointed by the Club at the AGM.

They will examine the Club accounts and certify the balance sheet.

1. **CHILD PROTECTION**

See separate Safeguarding Policy

1. **ROTHERHAM MOTOR CLUB CHILD PROTECTION POLICY**

With effect from January 2007 the MSA issued a new initiative to be implemented by all Motor Clubs who invite Children to be spectators or competitors, this is in the form of a" Child Protection Policy". Rotherham Motor Club take child protection issues very seriously and will take action over any reports of:-

1. Misuse of alcohol or illegal substances.
2. Verbal or Physical abuse.
3. Lewd behaviour e.g. Behaviour of a sexual nature in the presence of children.

Matters of Child Protection should be raised with the Club appointed CPO and appropriate action will be taken. Depending on the severity of the matter, this may include:-

a) Passing of information to the relevant person(s) at the MSA.

b) Passing of information to a relevant Social Services department/Police.

The Clubs Committee will be informed where the CPO has dealt with an issue, but will not be given any details of the incident to maintain confidentiality.

Date: 20th September 2023

**TO BE REVIEWED OCTOBER 2025**